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SIYAMBALANDUWA PRADESHIYA SABHA - SIYAMBALANDUWA
சியம்பலாண்டுவபிரதேசசபை-சியம்பலாண்டுவ

**Obtaining a license for development work
Application**

Application No. : -----

Name and address : -----

phone number : -----

instructions :-

01. Before filling the application, read the instructions and if any unclear or other relevant information is required, meet the officials of the local council and get advice.
02. Pay special attention to the following requirements while preparing building plans.
 - I. Being proportional (1.8).
 - II. Correct North direction
 - III. Having the house plan to scale.
 - IV. Details of foundations.
 - V. Mode of access to the land concerned (name and width of main road)
 - VI. A rough plan of the location of the land has been submitted.
 - VII. The length, width, and total space within the subdivisions of the building are in square feet of the building
Height to bottom end and top to roof height.
 - VII. Toilet and well are clearly marked. (Spacing should not be less than 50 feet)
03. A copy of the survey plan prepared by a surveyor should be submitted along with the building application and the original copy should be carried after certifying that the copy is a true copy. (This should be compared with the floor plan.)
04. Every building intended for human habitation must have a toilet belonging to it. The toilet should be indicated in the plan. Or the building will not be allowed to be constructed.
05. The floor space of a room used for living should be as follows.
 - I. When there is only one room,
One room should not be less than 120 square feet.

- ii When there is more than one room,
The first room should not be less than 90 square feet.
All accessory rooms shall be not less than 80 square feet.

06. If windows are intended to be installed in the proposed building, there shall be a minimum distance of 7 ½ feet from the walls where the windows are intended to be installed to the boundaries of the lot.

07. Every building in a building constructed for a use other than residential (commercial, industrial, warehouse)

For every 2000 square feet, each space for parking vehicles should be separated from the respective land. So

If not Rs. 25,000.00 each to pay a fee for not leaving space in the parking lot must be.

08. A service charge of 1% of the estimated cost shall be payable in residential works above 5000 sq.ft. (Attachment no (see 03)

Warning:

1. No work related to permanent building construction shall be done without obtaining a permit. If that is done, it will be considered as unauthorized construction and legal action will be taken.
2. Validity period of approval for construction of buildings. 01, and the development license must be renewed by paying before the expiry of that period.
3. New construction / reconstruction / alteration of a building without approval or alteration of the approved plan is illegal. If it is necessary to construct the building differently from the approved plan, a revised plan should be submitted without delay. All construction work should be suspended until the revised plan is approved by the Chairman

Building Application Processing Reference

By completing and submitting the following basic requirements when documenting a building application at the local authority, the issuance of approved permits can be done immediately.

If the relevant information is placed in the appropriate box
√ Apply the sign.

		To be filled by the applicant	For office use
01.	Whether the assessment receipt confirming ownership of the property has been submitted? If not the applicant should submit an authorization certificate from the owner..)		
02.	Is the copy of the survey plan of the land attached? (Copy of approved subdivision plan to be submitted)		
03.	copies of building plans submitted?		
04.	<p>The submitted plans should include the following details (North direction / Name of access road / Width / Distance from proposed building to boundaries / Width / Sewage drain and toilets)</p> <p>1) A site plan drawn to a scale of 1:1000 or 1:500 has been drawn.</p> <p>2) Building plan in 1:100 or 1:200 scale submitted in 03 copies?</p>		
05.	<p>1) When adding a portion to an existing building, is the existing building linked to the proposed building with measurements?</p> <p>2) When adding a part to an existing building, are the proposed construction in red color, all the parts expected to be demolished in blue color and the existing parts in black color are clearly indicated by symbols and colors?</p>		
06	Are the functions of each section noted along with the location of doors, windows and other windows in the rooms and the floor width of the rooms?		
07	Are the details of walls, foundations and stairs and the height to the ceiling specified separately?		
08	Are the front elevations, side elevations, elevations and cross-sections of the building shown on the plans?		
09	Are structural plans submitted with calculations for residential or commercial buildings rising to two storeys?		
10	Are the details of pillars, walls, foundations located at the boundary of the apartment buildings constructed on the boundary of the land planned? Also signed and certified by a recognized engineer or recognized architect in form "B" of the plan copies and building application?		

11	When multiple types of towers are used they should be sorted and shown on the building plan.		
12	Are the plans presented with correct perimeter and rear open area?		
13	1 parking space of 2.44 * 4 .88 meters is provided for every 200 square meters of the building?		
14	Are other documents submitted along with a copy of the deed to establish ownership in construction and plan submissions in non-assessable areas?		
15	Are results detailed plans presented for the toilet?		
16	Is the application address and how to reach the land clearly noted?		
17	All the parts related to the building plan should be copied on the same sheet of paper (the parts should not be kept separately).		

The above information has been submitted correctly.

Date

Signature of applicant

was checked. The above information is correct.

Date

Signature of the Clerk in charge of the subject

